

## **ALEXANDRA PARK AND PALACE** **CHARITABLE TRUST BOARD**

**19 July 2018**

**Report Title:** Trustee Lead Roles

**Report of:** Louise Stewart, Chief Executive Officer

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**Purpose:** This report asks the Board to appoint, from its membership, lead trustees for safeguarding and whistleblowing.

### **Local Government (Access to Information) Act 1985**

N/A

#### **1. Recommendations**

- 1.1 That the Board appoint one of its members to be the Board level Safeguarding Lead.
- 1.2 That the Board appoint one of its members to be the Board level Whistleblowing Lead.

#### **2. Safeguarding Lead Trustee**

- 2.1 Being a Trustee involves safeguarding responsibilities, as set out in the Trust's Safeguarding Policy, provided at Section 4(h) of the Trustee Induction Pack.
- 2.2 The Executive Team have an appointed Lead for Safeguarding and it is our policy that the Trustee Board has a designated Safeguarding Lead. The Board lead would generally be informed when there was a safeguarding issue, ensure that the policy and procedure was being followed, offer advice and support if appropriate on a highly confidential area of the Trusts work and what can be sensitive delicate issues. The role would also involve reviewing the Safeguarding Policy with the Executive Team.

- 2.3 Following the appointment of new Board members it is necessary to appoint a new trustee lead.
- 2.4 In making the appointment the Board should be aware that the role covers the whole organisation and therefore the Lead role covers the trading subsidiary activities, although it is not necessary that the Trustee is also an appointed member of the APTL Board.

### **3. Whistleblowing Lead Trustee**

- 3.1 The Trust's Whistleblowing Policy is provided at Section 4(i) of the Trustee Induction Pack and it is Trust policy that there is a Whistleblowing lead on the Trustee Board.
- 3.2 Following the appointment of new Board members it is necessary to appoint a new safeguarding lead. The role would act as a point of contact for any escalated whistleblowing matters. The role would also involve reviewing the Whistleblowing Policy with the Executive Team.
- 3.3 In making the appointment the Board should be aware that the role covers the whole organisation and therefore the Lead role covers the trading subsidiary activities, although it is not necessary that the Trustee is also an appointed member of the APTL Board.

### **4. Legal Implications**

- 4.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments.

### **5. Financial Implications**

- 5.1 The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

### **7. Use of Appendices**

None